



# OAK RIDGES MORaine LAND TRUST

## **Securement and Outreach Technician:**

The Oak Ridges Moraine Land Trust is one of over 35 land trusts in Ontario. We are a charitable organization dedicated to protecting and caring for natural features on the Oak Ridges Moraine and surrounding landscapes. We are looking for students who are interested in developing their experience and skills in land securement, the Ecological Gift Program, species identification, community outreach, and report writing. As a member of our team you will be provided opportunities to meet with potential land donors, provide written criteria reports on property conditions, and learn about the securement tools and techniques available to environmental organizations. You'll gain hands on experience in the organization and delivery of events such as bioblitzes, securement celebration events, and festivals. You'll also learn about the technical side of Land Trusts in Ontario including securement strategies, reporting and monitoring guidelines. If you are looking for an experience that is multi-faceted and fast paced, this is it!

### **Our Team:**

We are a small but mighty team who are continually inspired by the dedication of our donors and supporters. We believe in hard work, teamwork, responsibility, and a commitment to our donors. Protecting natural areas is not our job; it is our passion and our promise!

### **Position Summary:**

The Securement and Outreach Technician has an understanding of the Oak Ridges Moraine as a physical feature in Ontario. They possess a positive personality and an ability to relate to a diverse group of stakeholders. They have demonstrated communication skills and are aware of the land use planning process in Ontario.

The Securement and Outreach Technician possesses a professional attitude and a willingness to learn. They have well developed project implementation skills and pay attention to detail and accuracy.

### **Responsibilities:**

- Working with the Executive Director to schedule, and conduct donor meetings and negotiations for Conservation Easement Agreements and Fee Simple donations.
- Contribute to written Ecological Sensitivity Reports, staff reports to the Land and Stewardship Committee.
- Assist in the organization and delivery of Neighbour To Neighbour outreach events including registration, booking facilities, promotion, etc.

- Assist in the landowner outreach program to contact potential donors.
- Prepare base line maps in support of the Securement options for landowners.
- Assist with the organization and implementation of the Blitzing the Moraine Program including volunteer recruitment, communications and promotions, logistical coordination, and reporting.
- Assist in the delivery of community outreach events including children's water festivals, forest festivals, street fairs, and 'edible aquifer' activities.
- Other Duties as assigned

### **Required Qualifications and Skills:**

- Minimum of 1 year post-secondary education in ecosystem management, land management, restoration ecology, environmental sciences or legal studies.  
**Must be returning to school in September.**
- Strong knowledge and understanding of environmental issues and experience communicating the importance of stewardship activities
- Exceptional writing and verbal communication skills
- Demonstrated program implementation and evaluation skills
- Demonstrated experience with GPS and field equipment use
- Strong computer skills with experience in MS Windows, Excel, Word, Powerpoint databases and web-based applications
- Excellent interpersonal and customer service skills; ability to work easily and effectively with a wide range of people, build trust and solid relationships, be diplomatic and exhibit sensitivity
- High attention to detail; ability to work to strict deadlines and under pressure
- Ability to plan and coordinate complex activities, organize multiple tasks and prioritize work
- Ability to work independently and as part of a team
- Ability to work with highly sensitive information and maintain confidentiality
- Valid Ontario driver's license and access to reliable transportation

**Our commitment to you:** An orientation session will be provided with ongoing support and feedback. You will have an opportunity to learn new skills and to develop your proficiency in species identification and documentation.

**What's in it for you?** Build and enhance your knowledge of the Moraine, the Oak Ridges Moraine Land Trust, and its activities. Be part of a great not-for-profit charity organization which dedicates its efforts to the protection and management of the ecologically significant Oak Ridges Moraine.

### **When and where:**

Seasonal contract. 16 weeks between April 30<sup>th</sup> and August 31<sup>st</sup>  
Compensation commensurate with experience.

If you are interested in this position please forward your resume to  
[Landtrust@oakridgesmoraine.org](mailto:Landtrust@oakridgesmoraine.org) by 5:00pm April 13<sup>th</sup>, 2018.